

WASHINGTON SUBURBAN SANITARY COMMISSION

AUDIT COMMITTEE MINUTES

Wednesday, August 21, 2019  
Laurel, Maryland

The Audit Committee met in the Auditorium of the Washington Suburban Sanitary Commission (WSSC), 14501 Sweitzer Lane, Laurel, Maryland, pursuant to the Open Meetings Act, Maryland Code Annotated, General Provisions Article § 3-102.

**A. OPEN SESSION**

At 12:28 p.m., Chair Lawson acknowledged that the Commission body is officially meeting in open session as an Audit Committee to conduct its quarterly meeting. Chair Lawson called the meeting to order, with the following members present:

Chris Lawson, Commission Chair  
T. Eloise Foster  
Fausto Bayonet  
Howard A. Denis

Also, present: Carla Reid, General Manager/Chief Executive Officer  
Sheila R. Finlayson, Esq., Corporate Secretary  
Jaclyn Vincent, Strategy and Innovation Officer  
Amanda Conn, General Counsel  
Arthur A. Elkins, Jr., Inspector General  
Maxene M. Bardwell, Audit Director, OIG  
James A. Wall, Jr., Senior Auditor, OIG  
Lucretia Morris, Administrative Assistant IV (recorded the minutes)

**A. Open Session**

**Approval of Agenda**

Commissioner Foster moved, and Commissioner Denis seconded, to approve the Meeting's Agenda, which carried with four affirmative votes.

**B. BRIEFING MATERIALS:**

***RISK-BASED AUDIT REPORTS***

1. No reports were issued during this reporting period.

***STATUS UPDATES***

1. Fourth Quarter FY'19 Fraud, Waste & Abuse (FW&A) Hotline Report

Ms. Maxene Bardwell, OIG Audit Director, provided the report summary of the investigation case status, closed case outcomes and top allegations reported for the quarter, responding to questions as warranted.

Ms. Bardwell highlighted two allegations:

- a) Two alleged low water pressure incidents at the same residence due to WSSC's sewer work. A potential conflict of interest matter was also raised. Investigation found issue to be related to the homeowner's plumbing which has been corrected. Conflict of interest matter no longer applicable.
- b) Whistleblower incident involving CIP practices and safety and health concerns. OIG plans to conduct a discretionary audit during FY 2020.

2. Follow-up on Management Action Plans

Mr. James A. Wall, Jr., OIG Senior Auditor, walked through the Dashboard, providing explanations when warranted.

**C. OTHER BUSINESS:**

None.

**D. ADJOURNMENT**

Commissioner Foster moved, and Commissioner Bayonet seconded, to adjourn the Committee meeting at 12:38 p.m., which carried with four affirmative votes.

**E. NEXT MEETING – November 20, 2019**

Respectfully Submitted by:

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Lucretia Morris, PACE  
Administrative Assistant IV

Reviewed by:

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Sheila R. Finlayson, Esquire  
WSSC Corporate Secretary