# WASHINGTON SUBURBAN SANITARY COMMISSION

## AGENDA

**COMMISSION PUBLIC MEETING**

**WEDNESDAY, AUGUST 15, 2018**

<table>
<thead>
<tr>
<th>Time</th>
<th>Item</th>
</tr>
</thead>
<tbody>
<tr>
<td>10:00 AM</td>
<td><strong>OPEN SESSION AUDITORIUM</strong></td>
</tr>
<tr>
<td>10:10 AM</td>
<td><strong>STAFF REPORTS</strong></td>
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<tr>
<td>11:25 AM</td>
<td><strong>OTHER REPORTS</strong></td>
</tr>
<tr>
<td>1:00 PM</td>
<td><strong>CONSENT CALENDAR - Resolution 2019-2199</strong></td>
</tr>
</tbody>
</table>

### 1. OPEN SESSION AUDITORIUM

- A. Pledge of Allegiance
- B. Mission/Vision Statements
- C. Approval of Agenda
- D. Approval of Minutes for June 20, 2018 and July 17, 2018
- E. Retirees
- F. Comments: Commissioners / Public

### 2. STAFF REPORTS

- A. General Manager’s Office
  1. Monthly Report

- B. Internal Audit Office
  1. Monthly Activity Report
  2. Fiscal Year 2017 Fraud, Waste and Abuse Hotline Closed Case Summaries
  3. Audit Committee Meeting Follow-Up

### 3. OTHER REPORTS

- A. Engineering and Construction
  1. Resolution 2019-2198 - Belnor Senior Residences Development Project Waiver Request

- B. Customer Service
  1. Delegation of Authority to Write-Off Bad Debt - Request for Approval

- C. Intergovernmental Relations Office
  1. Legislative Overview Briefing for 2019 Session

- D. Finance
  1. Set Public Hearing Dates for Fiscal Year (FY) 2020 Proposed Budget
  2. Spending Affordability Guidelines Briefing

- E. Information Technology (IT)
  1. Project Cornerstone Update

- F. Procurement
  1. Supply Chain Transformation Update

### 4. CONSENT CALENDAR - Resolution 2019-2199

- A. Utility Services
  1. Contract 7342, Cleaning and Closed Circuit Television (CCTV) Inspection Services
5. ADDITIONAL BRIEFINGS / POLICIES / REGULATIONS

1:05 PM  A. Commission Office
  1. Corporate Secretary Report  Information

  2. Committee Reports  Information
     a. WSSC Employees' Retirement Plan Board of Trustees
     b. Governance & Strategic Visioning
     c. Legislative & Compliance
     d. Audit
     e. Customer and Other Stakeholder Relations
     f. Innovation & Infrastructure

1:15 PM  LUNCH

6. CLOSED SESSION  COMMISSIONERS' CONFERENCE ROOM

2:15 PM  Closed pursuant to Maryland Code Annotated, General Provisions Article: Section 3-305(b)(13) to approve the June 20, 2018 Closed Session Minutes; Section 3-305(b)(7) and 3-305(b)(8) to consult with counsel to obtain legal advice and discuss pending or potential litigation; Section 3-305(b)(3) to consider the acquisition of real property for a public purpose and matters directly related to the acquisition; and Section 3-305(b)(1) to discuss personnel matters relating to Commission Office direct reports.

Vote

7. OPEN SESSION  COMMISSIONERS' CONFERENCE ROOM

3:00 PM  A. Communications Office
  1. WSSC Branding Project Update  Information

  B. General Services
  1. RGH Renovations Update - First Floor/Lobby Level  Information

Unfinished Business

3:45 PM  ADJOURNMENT

FUTURE MEETINGS/EVENTS OF NOTE

September 5, 2018  Montgomery County Public Hearing on WSSC Proposed CIP for FYs 2020-2025 - 7:30 PM
Stella B. Werner Office Building, 3rd Fl. Hearing Room, 100 Maryland Avenue, Rockville, MD

September 6, 2018  Prince George’s County Public Hearing on WSSC Proposed CIP for FYs 2020-2025 - 7:30 PM
Department of the Environment Building, Conference Room 120
1801 McCormick Drive, Largo, MD

September 13, 2018  WSSC Board of Ethics Meeting, 2:00 PM
14501 Sweitzer Lane, Laurel, MD 20707, Commissioners’ Conf. Rm.

September 19, 2018  WSSC Monthly Commission Meeting, 10:00 AM
14501 Sweitzer Lane, Laurel, MD 20707, RGH Auditorium

September 26, 2018  WSSC Employees' Retirement Plan Board of Trustees Meeting, 3:00 PM
14501 Sweitzer Lane, Laurel, MD 20707, 6109