

WASHINGTON SUBURBAN SANITARY COMMISSION



AGENDA

COMMISSION PUBLIC MEETING

WEDNESDAY, SEPTEMBER 20, 2017

Time	Item	Anticipated Action
1. MORNING OPEN SESSION AUDITORIUM		
10:00 AM	A. Pledge of Allegiance B. Mission/Vision Statements C. Approval of Agenda D. Approval of Minutes for July 19, 2017, August 3, 2017 and August 15, 2017 E. Retirees F. Comments: Commissioners / Public	Vote Vote
2. CHAIR / STAFF REPORTS		
10:10 AM	A. Chair's Report 1. Monthly Report	Information
	B. General Manager's Office 1. Monthly Report	Information
10:40 AM	C. Internal Audit Office 1. Monthly Activity Report	Information
3. OTHER REPORTS		
10:50 AM	A. Finance 1. Schedule for 2018 Front Foot Benefit Rates and House Connection Charges 2. Approval of Transmittal of Proposed Capital Improvements Program (CIP) for Fiscal Years 2019-2024 to Prince George's and Montgomery County Governments 3. Set Public Hearing Date for Rate Structure Alternatives 4. Resolution 2018-2169 - Appointment of Retiree Representative to WSSC Employees Retirement Plan Board of Trustees B. Customer Service 1. HomeServe USA Briefing on Renewal Options C. Information Technology (IT) 1. Contract 7220, Oracle C2M Implementation Services, Change Order No. 1 (WAM)	Vote Vote Vote Vote Information Vote
4. CONSENT CALENDAR - Resolution 2018-2170		
11:45 AM	A. Engineering and Construction <i>Construction Contracts</i> 1. PM5297A11, Sanitary Sewer System Rehabilitation (IDIQ Task Order Contract) in Environmentally-Sensitive Areas (ESA), Option Term I B. General Services 1. Contract 7216, 9th Floor Reconfiguration (Riding Montgomery Co. Contract No. 1058020) C. Information Technology 1. Contract 6948, Personal Computer (PC) Hardware - IT Refresh Project, Change Order No. 1 D. Production 1. Contract 1114, Plumbing and Mechanical Services, Change Order No. 2 E. Utility Services 1. Contract 1145, Wastewater Engineering Services Basic Ordering Agreement (BOA)	Vote

5. ADDITIONAL BRIEFINGS / POLICIES / REGULATIONS

11:50 AM **A. Commission Office**
1. Corporate Secretary Report Information
2. Committee Reports Information
 a. WSSC Employees' Retirement Plan Board of Trustees
 b. Governance & Strategic Visioning
 c. Legislative & Compliance
 d. Audit
 e. Customer and Other Stakeholder Relations
 f. Innovation & Infrastructure

12:00 PM **LUNCH**

6. AFTERNOON OPEN SESSION AUDITORIUM

1:15 PM **A. Rate Structure Briefing on Affordability - Scott J. Rubin, Consultant/Expert** Information
B. Legal Briefing: Designing New Rate Structure - Amanda Conn, WSSC General Counsel Information

7. CLOSED SESSION COMMISSIONERS' CONFERENCE ROOM

2:45 PM Closed pursuant to Maryland Code Annotated, General Provisions Article: Section 3-305(b)(13) to approve the July 19, 2017 Closed Session Minutes; Section 3-305(b)(7) and 3-305(b)(8) to consult with counsel to obtain legal advice and discuss pending or potential litigation; and Section 3-305(b)(1) to discuss personnel matters relating to Commission Office direct reports and staffing. Vote

8. OPEN SESSION COMMISSIONERS' CONFERENCE ROOM

3:45 PM **Unfinished Business**

4:00 PM **ADJOURNMENT**

FUTURE MEETINGS/EVENTS OF NOTE

September 27, 2017 WSSC Employees' Retirement Plan Board of Trustees Meeting, 3:00 PM
14501 Sweitzer Lane, Laurel, MD 20707, 6109

Date TBD Proposed Rate Structure Alternatives Public Hearing, 7:30 PM (Tentative)
14501 Sweitzer Lane, Laurel, MD 20707, RGH Auditorium

October 12, 2017 WSSC Board of Ethics Meeting, 2:00 PM
14501 Sweitzer Lane, Laurel, MD 20707, Commissioners' Conf. Rm.

October 18, 2017 WSSC Monthly Commission Meeting, 10:00 AM
14501 Sweitzer Lane, Laurel, MD 20707, RGH Auditorium

October 25, 2017 WSSC Employees' Retirement Plan Board of Trustees Meeting, 3:00 PM
14501 Sweitzer Lane, Laurel, MD 20707, 6109