

# WASHINGTON SUBURBAN SANITARY COMMISSION



## AGENDA COMMISSION PUBLIC MEETING WEDNESDAY, DECEMBER 20, 2017

Time	Item	Anticipated Action
<b>1. MORNING OPEN SESSION AUDITORIUM</b>		
10:00 AM	<b>A. Pledge of Allegiance</b> <b>B. Mission/Vision Statements</b> <b>C. Approval of Agenda</b> <b>D. Approval of Minutes for October 18, 2017 and November 8, 2017</b> <b>E. Retirees</b> <b>F. Comments:</b> Commissioners / Public	   Vote Vote
<b>2. CHAIR / STAFF REPORTS</b>		
10:10 AM	<b>A. Chair's Report</b> 1. Monthly Report	Information
	<b>B. General Manager's Office</b> 1. Monthly Report	Information
10:50 AM	<b>C. Internal Audit Office</b> 1. Monthly Activity Report	Information
<b>3. OTHER REPORTS</b>		
11:00 AM	<b>A. Finance</b> 1. Approval of 2018 Front Foot Benefit Rates and House Connection Charges 2. Fiscal Year 2019 Preliminary Proposed Operating and Capital Budget - Approval for Transmittal to Counties and Publication for Public Hearing Purposes 3. Approval of MOU with Montgomery County - Grant for Water and Sewer Work	  Vote Vote Vote
	<b>B. Customer Service</b> 1. Proposed Changes to Standard Procedure/Regulation: Adjustment and Correction of Water/Sewer Bills	Information
	<b>C. Information Technology</b> 1. Contract 7280 - Oracle WebLogic Suite Software (Service Oriented Architecture) 2. Contract 7276 - Oracle Support Renewal, Piggyback to Maryland Contract 060B2490021	 Vote Vote
<b>4. CONSENT CALENDAR - Resolution 2018-2175</b>		
12:25 PM	<b>A. Engineering and Construction</b> <i>Construction Contracts</i> 1. BR5829A15, College Heights Water Main Replacement (Repost) 2. CI5218A11, Sanitary Sewer System Rehabilitation IDIQ, Option Term I 3. BR5689A14, Lewisdale Water Main Replacement, Change Order No. 2 4. BR5600A13, North Chevy Chase Water Main Replacement, Change Order No. 1 5. PM5295A11, Western Branch ESA, Sewer IDIQ, Change Order No. 1	          Vote
	<b>B. Production</b> 1. Contract 6969, HVAC Inspection and Maintenance Services, Change Order No. 2 2. Contract 1078, Energy Performance Measures	  Vote

**5. ADDITIONAL BRIEFINGS / POLICIES / REGULATIONS**

- 12:30 PM      **A. Intergovernmental Relations Office**
- 1. Legislative Update Information
  - a. Legislative Proposals Vote
    - 1. PG/MC 103-18: WSSC – Connection Pipe Emergency Replacement Loan Program
    - 2. PG/MC 107-18: WSSC – Water Leakage – Billing
    - 3. PG/MC 109-18: Montgomery and Prince George’s Counties – Public Utilities – Property Management
    - 4. PG/MC 111-18: WSSC – Funding Accountability and Transparency Act
    - 5. PG 429-18: Prince George’s County – Utility Services – Master Meters
    - 6. PG/MC 101-18: WSSC – Office of the Inspector General
- B. Commission Office**
- 1. Corporate Secretary Report Information
  - 2. Committee Reports Information
    - a. WSSC Employees’ Retirement Plan Board of Trustees
    - b. Governance & Strategic Visioning
    - c. Legislative & Compliance
    - d. Audit
    - e. Customer and Other Stakeholder Relations
    - f. Innovation & Infrastructure

1:15 PM      **LUNCH**

**6. CLOSED SESSION COMMISSIONERS' CONFERENCE ROOM**

2:15 PM      Closed pursuant to Maryland Code Annotated, General Provisions Article: Section 3-305(b)(13) to approve the October 18, 2017 Closed Session Minutes; Section 3-305(b)(7) and 3-305(b)(8) to consult with counsel to obtain legal advice on pending condemnation matter and other legal issues and to discuss pending or potential litigation; and Section 3-305(b)(1) to discuss personnel matters relating to Commission Office direct reports and staffing. Vote

**7. OPEN SESSION COMMISSIONERS' CONFERENCE ROOM**

3:30 PM      **Unfinished Business**

3:45 PM      **ADJOURNMENT**

**FUTURE MEETINGS/EVENTS OF NOTE**

- January 11, 2018      WSSC Board of Ethics Meeting, 2:00 PM  
14501 Sweitzer Lane, Laurel, MD 20707, Commissioners' Conf. Rm.
- January 17, 2018      WSSC Monthly Commission Meeting, 10:00 AM  
14501 Sweitzer Lane, Laurel, MD 20707, RGH Auditorium
- Date TBD              WSSC Annual Legislative Breakfast  
Lowe House Office Bldg., 6 Bladen Street, Annapolis, MD 21401
- No Meeting in January      WSSC Employees' Retirement Plan Board of Trustees Meeting  
14501 Sweitzer Lane, Laurel, MD 20707, 6109