

WASHINGTON SUBURBAN SANITARY COMMISSION

MINUTES OF THE COMMISSION MEETING

Tuesday, November 24, 2015
Laurel, Maryland

Vice Chair Chris Lawson (participating by telephone) called the special meeting to order at 3:01 p.m., in the Commissioners' Conference Room, of the Washington Suburban Sanitary Commission (hereinafter "WSSC"), Richard G. Hocevar Building, 14501 Sweitzer Lane, Laurel, Maryland 20707, with due notice having been given to all members of the Commission and the public. In addition to the Vice Chair, Commissioners Fausto Bayonet, Omar Boulware, and Mary Hopkins Navies, also participated by telephone. WSSC Corporate Secretary Sheila R. Finlayson (who facilitated the meeting and recorded the minutes), along with WSSC Senior Counsel Russel Beers, were present in person in the Commissioners' Conference Room. The Vice Chair asked the Corporate Secretary to conduct a roll call to confirm the Commissioner attendees by phone, and following such action, the Corporate Secretary declared the presence of a quorum, with all four Commissioners in attendance.

The Vice Chair stated the purpose of the special meeting, which was to discuss proposed terms of employment contract for the new General Manager/CEO Carla Reid.

AGENDA APPROVAL

Commissioner Navies then moved to adopt the Agenda for the Special Commission Meeting of Tuesday, November 24, 2015, as drafted. Commissioner Bayonet seconded the motion. A roll call vote was conducted by the Corporate Secretary resulting in four votes in the affirmative from the following Commissioners: Fausto Bayonet, Omar Boulware, Chris Lawson, and Mary Hopkins Navies. The motion carried unanimously to adopt the Agenda, as drafted.

CLOSED SESSION

Motion to End Open Session and Go Into Closed. The Vice Chair called for a Motion to go into Closed, whereupon, a motion was made by Commissioner Navies and seconded by Commissioner Bayonet, to go into Closed pursuant to Maryland Code Annotated, General Provisions Article, Section 3-305(b)(1), to discuss personnel matters related to the General Manager Selection and Proposed Terms of Employment Contract.

A roll call vote was conducted by the Corporate Secretary resulting in four affirmative votes from the following Commissioners: Fausto Bayonet, Omar Boulware, Chris Lawson and Mary Hopkins Navies. The motion carried unanimously with four affirmative votes.

At 3:05 p.m., Vice Chair Lawson declared the meeting was Closed.

ATTENDEES: Vice Chair Chris Lawson; Commissioners Fausto Bayonet, Omar Boulware and Mary Hopkins Navies. Also present: Corporate Secretary Sheila Finlayson and Senior Counsel Russel Beers.

At 3:06 p.m. Commissioners met in executive session without management present. Executive session ended at 3:53 p.m. with Corporate Secretary Finlayson and Senior Counsel Beers rejoining the meeting.

Commissioner Boulware indicated he had to depart the meeting and thereby discontinued his participation at 3:58 p.m.

The Vice Chair called for a Motion to End the Closed Session, whereby Commissioner Navies moved to end the Closed Session. Commissioner Bayonet seconded the motion. The motion carried with three affirmative votes. The Meeting reconvened back into Open Session at 4:12 p.m.

OPEN SESSION RESUMED

ADJOURNMENT

There being no additional business, the Vice Chair called for a motion to adjourn, whereby, Commissioner Navies moved to adjourn the meeting. Commissioner Bayonet seconded the motion. A roll call vote was conducted by the Corporate Secretary resulting in three aye votes from the following Commissioners: Fausto Bayonet, Chris Lawson and Mary Hopkins Navies (Motion carried).

At 4:12 p.m., the meeting was declared adjourned.

Respectfully submitted,

//signed//

Sheila R. Finlayson, Esq.
Corporate Secretary