

WASHINGTON SUBURBAN SANITARY COMMISSION

MINUTES OF THE COMMISSION MEETING

Wednesday, April 8, 2015  
Laurel, Maryland

Chair Omar M. Boulware called the meeting to order at 3:43 p.m., in the Commissioners' Conference Room, of the Washington Suburban Sanitary Commission (hereinafter "WSSC"), Richard G. Hocevar Building, 14501 Sweitzer Lane, Laurel, Maryland 20707, with due notice having been given to all members of the Commission and the public. In addition to Chair Boulware, Commissioners Adrienne A. Mandel (Vice Chair), Chris Lawson, Mary Hopkins Navies and Roscoe M. Moore, Jr., were also present, reflecting the presence of a quorum. Staff Present: WSSC Corporate Secretary Sheila R. Finlayson, Esquire (recorded the minutes); General Counsel Jerome Blask and Human Resources Director Todd Allen. Gregg Moser and Todd Dorfman of the Executive Search Firm of Krauthamer and Associates, Inc. also participated in the meeting. Absent: Commissioner Gene W. Counihan,

**AGENDA APPROVAL**

Commissioner Mandel moved to adopt the Special Commission Meeting Agenda of April 8, 2015, as drafted, to which Commissioner Navies seconded the motion. The motion carried with five affirmative votes, one absent (Commissioner Counihan absent from vote).

**OPEN SESSION**

**General Manager Search/Transition Plan.** The Chair recognized Gregg Moser and Todd Dorfman of Krauthamer and Associates, Inc. ("K&A") to provide an overview of the K&A executive recruitment process, along with other pertinent details relating to the impending search.

**CLOSED SESSION**

Commissioner Lawson moved that the Commission go into Closed Session pursuant to Maryland Code Annotated, General Provisions Article, Section 3-305(b)(1), to discuss personnel matters related to the General Manager Search/Transition Plan.

Commissioner Moore seconded the motion. The motion carried with five affirmative votes, one absent (Commissioner Counihan absent from vote).

At 4:30 p.m., Chair Boulware declared the meeting was Closed.

**ATTENDEES:** Chair Omar Boulware; Vice Chair Adrienne Mandel; Commissioners Chris Lawson, Roscoe Moore, Jr. and Mary Hopkins Navies. Absent: Gene Counihan. Staff present: Corporate Secretary Sheila Finlayson, General Counsel Jerome Blask and Human Resources Director Todd Allen. Consultants: Gregg Moser and Todd Dorfman of K&A.

At 5:38 p.m., Commissioner Mandel moved to end the Closed Session. Commissioner Navies seconded the motion. The motion carried with five affirmative votes, one absent (Commissioner Counihan absent from vote).

**OPEN SESSION RESUMED**

The Commission discussed next steps to include a follow-up meeting with the search firm in a few weeks to discuss position description and finalize timeline for search.

**ADJOURNMENT**

There being no additional business, Commissioner Mandel moved to adjourn the meeting. Commissioner Navies seconded the motion. The motion carried with five aye votes.

At 5:41 p.m., the meeting was declared adjourned.

Respectfully submitted,

//signed//

Sheila R. Finlayson, Esq.  
Corporate Secretary