

WASHINGTON SUBURBAN SANITARY COMMISSION

MINUTES OF THE COMMISSION MEETING

Friday, March 20, 2015
Laurel, Maryland

Chair Omar M. Boulware (participating by phone) called the meeting to order at 3:02 p.m., in the Commissioners' Conference Room, of the Washington Suburban Sanitary Commission (hereinafter "WSSC"), Richard G. Hocevar Building, 14501 Sweitzer Lane, Laurel, Maryland 20707, with due notice having been given to all members of the Commission and the public. In addition to Chair Boulware, Commissioners Adrienne A. Mandel (Vice Chair), Chris Lawson, Mary Hopkins Navies and Roscoe M. Moore, Jr., were also present by phone, reflecting the presence of a quorum. WSSC Corporate Secretary Sheila R. Finlayson, Esquire, who facilitated the telephone meeting and recorded the minutes, was present in person in the Commissioners' Conference Room. Commissioner Gene W. Counihan was absent from the meeting,

AGENDA APPROVAL

Commissioner Mandel moved to adopt the Special Commission Meeting Agenda of March 20, 2015, as drafted, to which Commissioner Moore seconded the motion. The motion carried with five affirmative votes, one absent (Commissioner Counihan absent from vote).

OPEN SESSION

General Manager Search/Transition Plan. The Chair stated the purpose of the meeting, which is to receive the report and recommendations of the General Manager Search Committee on the search firm the Committee is proposing to assist the Commission with the General Manager search based on the interviews the Committee conducted on March 18, 2015.

In summary, the Search Committee provided an overview of the interviews of the two search firms (PRM Consulting of Washington, DC and Krauthamer and Associates, Inc., of Chevy Chase, Maryland), which were conducted by the Search Committee (consisting of Commissioners Chris Lawson and Roscoe Moore) and WSSC Human Resources Director Todd Allen, on March 18, 2015.

CLOSED SESSION

Commissioner Lawson moved that the Commission go into Closed Session pursuant to Maryland Code Annotated, General Provisions

Article, Section 3-305(b)(1), to discuss personnel matters related to the General Manager Search/Transition Plan.

Commissioner Mandel seconded the motion. The motion carried with five affirmative votes, one absent (Commissioner Counihan absent from vote).

At 3:03 p.m., Chair Boulware declared the meeting was Closed.

ATTENDEES: Chair Omar Boulware; Vice Chair Adrienne Mandel; Commissioners Chris Lawson, Roscoe Moore, Jr. and Mary Hopkins Navies. Absent: Gene Counihan. Staff present: Corporate Secretary Sheila Finlayson.

Following receipt of the Search Committee's report, a motion was made by Commissioner Mandel and seconded by Commissioner Navies, to accept the Search Committee's recommendation to move forward in retaining Krauthamer and Associates, Inc., as the executive search firm for the General Manager search, with Gregg Moser to serve as the principal partner to lead the recruitment efforts for the Commission. The motion carried by a vote of five-to-zero, with one absent (Commissioner Counihan - absent).

At 3:33 p.m., Commissioner Mandel moved to end the Closed Session. Commissioner Navies seconded the motion. The motion carried with five affirmative votes, one absent (Commissioner Counihan absent from vote).

OPEN SESSION RESUMED

The Commission discussed next steps to include a follow-up meeting with the search firm on April 8, 2015 at 3:30 p.m. at WSSC, Commissioners' Conference Room. The Corporate Secretary to communicate the Commission's decision to the General Counsel in order for him to proceed with finalizing the contract details and officially securing the search firm's services. The Corporate Secretary will also correspond with both firms (interviewed) on the Commission's decision.

The Chair thanked the Search Committee for its work.

ADJOURNMENT

There being no additional business, Commissioner Lawson moved to adjourn the meeting. Commissioner Moore seconded the motion. The motion carried with five aye votes.

At 3:35 p.m., the meeting was declared adjourned.

Respectfully submitted,

//signed//

Sheila R. Finlayson, Esq.
Corporate Secretary