

WASHINGTON SUBURBAN SANITARY COMMISSION



AGENDA

COMMISSION PUBLIC MEETING

WEDNESDAY, APRIL 15, 2009

Time	Item	Anticipated Action
OPEN SESSION COMMISSIONERS' CONFERENCE ROOM		
8:30 AM	Approval of Agenda	Vote
CLOSED SESSION COMMISSIONERS' CONFERENCE ROOM		
8:40 AM	Closed pursuant to Subtitle 5 of Title 10 of the State Government Article, Maryland Code Section 10-508(a)(13) to approve closed session minutes for March 18, 2009 and May 20, 2008; and Section 10-508(a)(7) to discuss legal advice on settling an Employee's claim; an EEO claim of a former employee; and responding to a court action involving a former employee.	Vote
	Section 10-508(a)(13) to discuss the Transition Plan and the Internal Audit Manager's Authority in Investigations.	Vote
OPEN SESSION COMMISSIONERS' CONFERENCE ROOM		
9:40 AM	Finance Office 1. February 2009 Monthly Status Report 2. Public Hearing Dates for Proposed FYs 2011-2016 Capital Improvements Program	Vote
10:00 AM	Engineering and Construction 1. Bi-county Tunnel Briefing 2. Briefing on 2006 ICC Code Adoption 3. Contract C14688A07, Change Order 3 - Prince George's County Lateral Lining Contract 4. Contract C14687A07, Change Order 3 - Sewer Main Lining and Other Rehabilitation, Prince George's and Montgomery County	
	Production 1. Contract 5571 for Blue Plains Biosolids Management and Utilization 2. Contract 5605 for Western Branch Biosolids Management and Utilization 3. Contract 5274, Change Order No. 2 for Repairing and Repainting the Interior and Exterior of Ground Storage Tank, Patuxent Reservoir 2 4. Contract 5275, Change Order No. 2 for Repairing and Repainting the Interior and Exterior of Steel Elevated Storage Tank, Cabin John Tank	
	Customer Care 1. Contract C14597B07 - Sewer Main Lining and House Connection Renewals and Rehabilitation Contracts, Northeast Branch Basin, Prince George's County 2. Contract No. 5017 – Trunk Sewer Inspections and Surveying	
11:45 AM	IT/CAMO Contract No. 5484, ERP/EAM Implementation Phase 2	
	Commissioners Meeting Schedule Change	
12:05 PM	LUNCH	
OPEN SESSION - AUDITORIUM		
1:00 PM	Approve Minutes for March 18 and 29, 2009 Commission Meetings	Vote
	Presentation of Retirees	
	WSSC Employees At Work: Intergovernmental Relations Office	
	Commissioners' Items - June Meeting Date Change	Vote
	Interim General Manager's Items	
	Press Items	
	Public Comments	

Engineering & Construction

- 1. Architect-Engineer Service Contract BL9972A94, Amendment 1, for Architect-Engineer Design Services During Construction for Bi-County Tunnel Project (CIP W-127.01). Vote
- 2. Resolution Number 2009-1820 for 2006 ICC Code Adoption Vote
- 3. Change Order 3 to Contract C14688A07 for Lateral Lining, Prince George's County Vote
- 4. Change Order 3 to Contract C14687A07 - Sewer Main Lining and Other Rehabilitation, Prince George's and Montgomery County Vote

Customer Care

- 1. Contract C14597B07 - Sewer Main Reconstruction and Rehabilitation Northeast Branch Basin, Prince George's County Vote
- 2. Contract 5017 – Trunk Sewer Inspections and Surveying. Vote

Production

- 1. Contract 5274, Change Order No. 2 for Repairing and Repainting the Interior and Exterior of Ground Storage Tank, Patuxent Reservoir 2 Vote
- 2. Contract 5275, Change Order No. 2 for Repairing and Repainting the Interior and Exterior of Steel Elevated Storage Tank, Cabin John Tank Vote

IT/CAMO

Contract No. 5484, ERP/EAM Implementation Phase 2 Vote

OPEN SESSION COMMISSIONERS' CONFERENCE ROOM

2:00 PM **Intergovernmental Relations Office**
Legislation Update

SLMBE Office
1. MBE Program Policy
2. SLBE SP Modification Vote

Commissioners
Revisions to WSSC Bylaws Vote

CLOSED SESSION COMMISSIONERS' CONFERENCE ROOM

2:30 PM Closed pursuant to Subtitle 5 of Title 10 of the State Government Article, Maryland Code Section 10-508(a)(1) to discuss the following personnel matter: Finalize performance evaluations of direct reports and contracts. Vote

OPEN SESSION COMMISSIONERS' CONFERENCE ROOM

3:45 PM **Commissioners**
Criteria for Corporate Sponsorship
Document Review Procedure

Acquisition Office
1. Draft Acquisition Manual

General Counsel's Office
1. Authorization to Negotiate Transfer of Contract to Manage Bolling Air Force Base water distribution system from WSSC to American States Utility Services Inc. (ASUS)
2. Authorization to enter into National Capital Region Mutual Aid Agreement

5:00 PM **Interim General Manager's Office**
Monthly Report

Internal Audit Office
1. Monthly Report
2. Ethics Officer - Hiring Status
3. Review of Standard Procedure 09-01: Internal Audit Authority and Responsibilities

Corporate Secretary
Monthly Report
May 20, 2008 Minutes Vote

ADJOURN

FUTURE MEETINGS OF NOTE

- April 23, 2009 WSSC Environmental Advisory Committee, 7PM
14501 Sweitzer Lane, Laurel, MD 20707, RM. 6109
- April 29, 2009 WSSC Employee Retirement Board, 3:30 PM
14501 Sweitzer Lane, Laurel, MD 20707 Commissioners' Conf. Rm
- May 13, 2009 WSSC Customer Advisory Board, 7:30 PM
14501 Sweitzer Lane, Laurel, MD 20707, RM. 6109
- May 14, 2009 WSSC Board of Ethics, 2:00 PM
14501 Sweitzer Lane, Laurel, MD 20707, Gen Mgr. Conf. Rm
- May 20, 2009 WSSC Monthly Commission Meeting
14501 Sweitzer Lane, Laurel, MD 20707, 7:00 PM