

LATEST UPDATES

NEW Requirements for Site Utility System Plan Submittal

EFFECTIVE DATE: July 1, 2009

Site Utility Water & Sewer Design Check List

A new Site Utility Water & Sewer Design Check List has been developed to assist engineers in understanding the submittal requirements necessary to prepare a complete and accurate site utility package – thereby avoiding delays and multiple reviews. *Please discard all previous Site Utility Water & Sewer Design Check Lists you may already have and use this new design check list exclusively.*

Site Utility Plan Review Process flowchart

This flowchart provides a high level overview of the sequence of events during the Site Utility Plan Review process.

General Minor Site Utility Water & Sewer Notes

The new General Minor Site Utility Water & Sewer Notes for 'MINOR' site utility systems is different from the 'STANDARD' site utility system general notes. *Please refer to the 2009 WSSC Plumbing and Fuel Gas Code for additional details regarding Site Utility Systems.*

NEW Purchase Permits Security Policy

Starting **May 1, 2008**, only Master Plumbers or their authorized representatives (proxies) will be able to purchase Long and Short Form Permits. The identity of the Master Plumber or their proxy will be validated using the Commission's new Short Form Permit online application along with a photo identification, such as a driver's license.

Two options are available:

1. **Online registration is NOT REQUIRED for a Master Plumber/Gasfitter who applies in-person** and does not wish to use authorized proxies when purchasing long and short form permits. Simply come to the Permits Counter and provide photo identification. A permit agent will verify that you are a principal, master plumber against the online database which contains all licensee information.
2. **Online registration IS REQUIRED for Master Plumbers who wish to send authorized proxies** to purchase long or short form permits at the Permits Counter. You must register and have the names of your proxies added to the Short Form Permit application **before May 1, 2008** in order for the proxies to continue to purchase permits.

Many Master Plumbers/Gasfitters as well as the Washington Suburban Master Plumbers Association expressed concern for increased security. As a partner in your success, we believe you will find these new security measures to be a great protection against fraudulent activity under your license.

NEW Online Building Certification Release (old 'pink slip')

The Washington Suburban Sanitary Commission (WSSC) is pleased to announce that its **Building Certification Release** is now available online. Previously referred to as "pink slip," the new, online version allows our development customers as well as permitting officials in Montgomery and Prince George's counties to view and print the release directly from our website.

The **WSSC Building Certification Release** form verifies that adequate public water and/or sewer service is available or authorized for a specific address/building permit project. Starting **May 1, 2008**, development customers and permitting officials will no longer need to wait for a handwritten or faxed copy of the release.

The form is an added feature on our website (www.wsscwater.com) and can be found under the existing **Permits on the Web (POW) Guest Feature: View Existing Permits Only**. Here's how you can access the form and find out if a WSSC Building Certification Release is available for a specific property:

1. Go to www.wsscwater.com
2. Click on BUSINESS (in the top blue header bar)
3. Click on PERMIT SERVICES
4. Click on PERMITS ON THE WEB (POW)
5. Click on GUEST FEATURE: VIEW EXISTING PERMITS ONLY!
6. Enter either the ADDRESS of property or the WSSC permit number
7. Check the box: CHECK HERE TO VIEW WSSC BUILDING CERTIFICATION RELEASE
8. Click VIEW if WSSC permit number is entered or click SEARCH if an address is entered

If a WSSC Building Certification Release IS available for a property, the system will display the release form. Please note the Building Certification Release ISSUED DATE and EXPIRED DATE.

If a WSSC Building Certification Release is NOT available for a property, a message will display indicating that the release does not exist or has expired. If the release is not available online and a permit has been issued within the last twelve (12) months that would generate a building certification release, please call WSSC's Permit Services at (301)206-4003 or 206-8634. A permit agent will be happy to assist you in generating an online building certification release.